

FORESTRY REVOLVING FUND BUSINESS PLAN

APPENDIX A

LOAN APPLICATION AMOUNT \$.....		Purpose:		
NAME OF BORROWER(S)- IF INDIVIDUALS STATE BELOW				
Surname(s)	First Name(s)	ID/Passport #	Age	Telephone No.(s)
1.	1.			
2.	2.			
3.	3.			
Address(es)		Years There	Marital Status	No. of Dependants
1.				
2.				
3.				
SPOUSE(S)				
Surname(s)	First Name(s)	ID/Passport #	Age	Telephone No.(s)
1.				
2.				
3.				
NATURE OF ENTITY/ LICENSE/CONCESSION/PRODUCTS/SERVICES PROVIDED <i>(provide details):</i>				

SKILLS/QUALIFICATIONS AND EXPERIENCE:

DATE COMMENCED	NO. OF EMPLOYEES:	AVERAGE ANNUAL OUTPUT (OVER 3 YEARS)	AVERAGE ANNUAL SALES

STATEMENT OF AFFAIRS				DATE			
Name (s)	1		2		3		
Liabilities	1	2	3	Assets	1	2	3
DBL				Stock:			
Other Banks				Raw Materials			
				Work-in-Progress			
Trade Creditors				Finished Goods			
Others				Trade Debtors			
				Cash:			
				Cash-in-hand			
				Balance at DBL			
				Balance at other banks			
Total Liabilities				Sub-Total			
Surplus				Vehicle (s)			
				Machinery/equipment			
				Property (ies)			
				Shares			
				Other Assets			
Total				Total			

BANKING HISTORY

BALANCES HELD

Bank/Institution(Branch)	Account No.	Type	Present Balance

BORROWINGS

Bank/Institution (Branch)	Date of Borrowing (s)	Purpose	Original Amount	Present Balance

DETAILS OF ASSETS:

SWOT ANALYSIS

<u>Strengths</u>	<u>Weaknesses</u>
<u>Opportunities</u>	<u>Threats</u>

PRODUCT MIX:

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MARKETING AND SALES TACTICS:

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TARGET MARKETS

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PRICING STRATEGIES

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INCOME AND EXPENDITURE STATEMENT¹

	GYD	GYD
Sales		
Cost of Sales		
Gross Profit		
Other Income		
Total Income		
Operating Expenses		
Inventory Harvesting & Survey Costs		
GFC Fees		
Labour		
Fuel		
Electricity		
Other Utilities		
Road Maintenance		
Machinery & Equipment Maintenance		
Field Equipment & Safety Wear		
Interest Expenses		
Marketing and Promotion		
Training		
Other		
<i>Net Profit Before Taxation</i>		
Taxation		
Net Profit After Taxation		

¹ Prepared with input from Guyana Forestry Commission.

SUPPORTING DOCUMENTS²

* ID/Passport/Driver's Licence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* Registration/Incorporation Documents/Certificate of Good Standing/Annual Return	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* Tin Certificate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* Proof of Address	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* Financial Statements/Cash Flow Projections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* License/Concession	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* Copy of Certificate of Title/Transport/Lease/Vehicle Registration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* Valuation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* Business Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* Bank statements from current bank & Detailed statements of existing liabilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SIGNATURE (S) OF APPLICANTS	DATE
1.	1.
2.	2.
3.	3.

² As per Demerara Bank Limited's requirements.